



# QUEEN OF PEACE GRAMMAR SCHOOL

---

---

January 11, 2018

Dear Queen of Peace Grammar School Families,

Congratulations on your continued commitment to Catholic Education! Your choice in sending your child to Queen of Peace Grammar School truly has lifelong benefits. Our 92nd year has marked an impressive milestone in providing educational excellence and Catholic faith formation. Queen of Peace School is truly blessed as we continue in our mission to prepare our nation's future leaders:

*The mission of Our Lady Queen of Peace Grammar School is to empower our students with Catholic teaching, morality, and traditions as well as knowledge and academic skills that will enable them to embrace the challenges of the future in a constantly changing world.*

Please complete and submit the attached registration forms. I understand the financial sacrifices parents make to give their children the gift of a Catholic education. I am very happy to report that our school is financially healthy as evidenced in the 2017/2018 final budget report. To remain in this sound fiscal condition, increases were required to cover anticipated operating costs for next year. The increases in K-8 tuition breakdown to \$00.81 per day. Please note tuition rates reflect a continued discount for multiple family members. Preschool rates have increased minimally, still a remarkable value compared to local daycare programs. The registration deadline is March 23, 2018 to secure your child's spot for next year.

The faculty and staff at Queen of Peace encourage effective communication with parents, who are the primary educators of the children. A strong home and school partnership is critical to your child's success. I anticipate a very positive, productive year together and extend a special, yearlong invitation to join us at school activities and the fund-raising events whenever you can. Please know your involvement and support in your child's education is expected and valued.

I firmly believe in the importance, mission, and philosophy of Catholic Education, the safety of all students, compassion toward others, and the uniqueness and integrity of each human being. I have a passion for working with God's beloved children, their families, other educators, and the community. During his visit to New York City, Pope Francis spoke with Catholic school students, "School can become a second home -- one big family for all -- where students learn to help each other, work as a team, and pursue dreams." I look forward to a successful school year with all members of the QP Family!

Blessings and peace,

Ellen Naughton  
Principal

Student is not registered until this form is returned with \$150.00 Non Refundable Registration Fee for each child.

Forms must be returned by March 23, 2018 to guarantee your child's accommodation in September 2018.

After March 23, 2018, the Registration Fee is \$250.00. (EXCEPT FOR NEW STUDENTS.)

1 => PLEASE SELECT PAYMENT METHOD (X):

#1 Full payment by July 1, 2018. This is the only payment that can be made in the school office.

#2 10 monthly payments beginning July 1, 2018 and ending April 1, 2019 No in-school payments.

#3 4 Quarterly payments due July 1, Oct 1, Jan 1 and Apr 1. No in-school payments.

All payments are due on the 1st of the Month

Only automatic withdrawals will have the option of payment due date of 1st or 15th

IF NO PAYMENT PLAN IS SELECTED, YOU WILL BE BILLED USING PLAN #2

Select Class child will attend:

PK4 - 5 Full Days (Monday to Friday)

PK3 - 3 Half Days (Mon, Wed, Fri; AM Only)

PK4 - 5 Half Days (Monday to Friday, AM Only)

PK3 - 5 Half Days (Monday to Friday, AM Only)

PK3 - 5 Full Days (Monday to Friday)

PLEASE PRINT ALL INFORMATION

Child(ren) being registered:

Form with fields for child name, grade entering, and sex for up to three children.

Each FAMILY has the option of participating in HOME SCHOOL Fundraising Activities which will be announced through the school by purchasing or selling a minimum of \$250.00 in tickets or other designated items AT A STATED DOLLAR CREDIT, or no involvement, and pay a one-time surcharge of \$350.00. This surcharge will be added to your first payment.

2 => Please Check one Option Will participate in Fund Raising to a \$250.00 minimum\* Will pay \$350.00 surcharge to be added to tuition payments

\*If \$250.00 minimum is not fulfilled, you will be billed the difference to \$350.00 at end of year.

IF NEITHER OPTION IS SELECTED, YOU WILL BE BILLED SURCHARGE

3 => Address below is where billing will be sent

3A => Percent of Tuition being paid . If not 100% please complete other side item #6

3B => Please Circle Marital Status: Married Divorced Widow(er) Single Separated

Name: (Last) (First) Mr. & Mrs. - Mr. - Mrs. Ms. ---Miss

Address: Apt./Flr:

Town: Zip: Home Phone: ( )

EMAIL:

PLEASE COMPLETE OTHER SIDE

**4 ⇒ Employment information – Please answer the questions regarding your employment.**

Father's name: \_\_\_\_\_ Mother's name: \_\_\_\_\_  
Employer: \_\_\_\_\_ Employer: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Town: \_\_\_\_\_ Town: \_\_\_\_\_  
State: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_ State: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_

**5 ⇒ Student residence if different than billing address on other side:**

Name: \_\_\_\_\_ Mr. & Mrs. – Mr. -- Mrs.  
(Last) (First) Ms. ---Miss  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_

**6 ⇒ Is tuition being divided between two parties? If yes, please complete below.**

Name: \_\_\_\_\_ Mr. & Mrs. – Mr. -- Mrs.  
(Last) (First) Ms. ---Miss  
Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_  
Percent to be paid: \_\_\_\_\_ Phone #: (\_\_\_\_) \_\_\_\_\_ S/S #: \_\_\_\_\_

Signature of party paying above percent: \_\_\_\_\_

Place of Employment: \_\_\_\_\_  
(Business name) (Street)  
\_\_\_\_\_  
(Town) (State) (Zip) (\_\_\_\_)  
(Phone #)

**7 ⇒ Please complete if active & envelope supporting parishioner of a parish in the Archdiocese of Newark.**

Parish Name: \_\_\_\_\_ City: \_\_\_\_\_

This agreement is a binding contract with Queen of Peace Grammar School. All tuition payments are made to SMART Tuition, (unless you select full payment or 2 payments, in which case, checks should be made payable to: Queen of Peace Grammar School, and delivered to 21 Church Place, No. Arlington, NJ). Payments are due on the 1<sup>st</sup> of the month. Late charges will be assessed by SMART Tuition. A charge of \$20.00 is assessed on checks returned by your bank that cannot be cashed. Failure to comply with tuition payments as agreed, can lead to suspension of services as well as the hiring of an outside Collection Agent to obtain monies and late charges for services received. A collection charge of \$300.00 will be added to any account referred for collection.

I have read the above and agree to make payments as indicated. Credit check may occur if tuition payments become delinquent.

**IF MARRIED, OPGS REQUIRES BOTH SIGNATURES**

8 ⇒ \_\_\_\_\_  
Signature (Parent or Guardian) (Date)

9 ⇒ \_\_\_\_\_  
Signature (Parent or Guardian) (Date)

# Queen of Peace Grammar School 2018-2019

## Tuition & Fee Schedule

**Absolutely no In-house payments will be accepted on payment plans**

\*If tuition and fees are paid in full by 3/23/18, a \$250 discount will be applied\*

### Preschool Tuition Rates (Effective 7/1/2018)

		<u>Yearly Rate</u>	<u>4 Quarterly Payments</u>	<u>10 payments</u>
<b>PK3</b>				
3 - Half Days	M-W-F; 8am-11am	<b>\$3,500.00</b>	\$875.00	\$350.00
5 - Half Days	8am-11am	<b>\$4,000.00</b>	\$1,000.00	\$400.00
5 - Full Days **	8am-2.30pm	<b>\$4,900.00</b>	\$1,225.00	\$490.00
<b>PK4</b>				
5 - Half Days	8am-11am	<b>\$4,000.00</b>	\$1,000.00	\$400.00
5 - Full Days	8am-2.30pm	<b>\$4,900.00</b>	\$1,225.00	\$490.00

### Parishioner Tuition Rates (K-8) (Effective 7/1/2018)

(Must be Parishioner of Archdiocese of Newark)

	<u>Yearly Rate</u>	<u>4 Quarterly payments</u>	<u>10 payments</u>
1st Child	<b>\$4,890.00</b>	\$1,222.50	\$489.00
2nd Child	<b>\$4,290.00</b>	\$1,072.50	\$429.00
3rd Child	<b>\$3,990.00</b>	\$997.50	\$399.00

### Non Parishioner Tuition Rates (K-8) (Effective 7/1/2018)

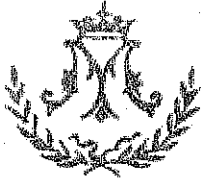
	<u>Yearly Rate</u>	<u>4 Quarterly payments</u>	<u>10 payments</u>
1st Child	<b>\$5,090.00</b>	\$1,272.50	\$509.00
2nd Child	<b>\$4,490.00</b>	\$1,122.50	\$449.00
3rd Child	<b>\$4,190.00</b>	\$1,047.50	\$419.00

### Fee Schedule (Parishioner and Non Parishioner)

Registration Fee \$150.00 per child (due upon registration)

**The fees below are billed with the first tuition installment:**

Lunch Room Fee	\$55.00 per family. All Grades PK-8, Full day students only
Computer Fee	\$60.00 per child. PK3 and PK4 Full Day, and K to 8 \$30.00 per child. PK3 and PK4 Half Day only
Home School Dues	\$15.00 per family
Fundraising Opt Out	\$350.00 (if you decide you will NOT participate in school fundraising)



# QUEEN OF PEACE GRAMMAR SCHOOL

---

Dear Queen of Peace Families:

As a Catholic institution fundraising is a necessity. While public schools are funded by local, state and federal tax dollars, parochial schools are not. Education is expensive. The actual cost to educate one Queen of Peace Grammar School student is \$6,000.00. Our fundraisers allow our tuition to remain one of the lowest in the area while not sacrificing on the quality of the education.

Attendance has been great this year at our events, however, we are not receiving the support necessary in terms of family volunteer hours to help us run these events. In order to allow us to continue having these fundraiser events and maintain our low tuition, we need to increase participation in assisting to run and organize these events. Many hands make for light work.

Beginning with the 2018-2019 school year, we are instituting a service requirement to be completed by each family. **Every family is required to complete 10 service points. This is in addition to our family fundraising obligation.** Below is a chart which designates multiple ways that families can complete their service obligation throughout the school year.

For every fundraising assessment point earned, you will receive a written voucher signed by the HSA President.

**Families who do not meet the necessary points for the service requirement by the end of April will be charged \$175.00.**

**No partial credit is given for families fulfilling some, but not all, of the fundraising assessment point requirements.**

Name	Threshold	Points
Book Fair	Volunteer for set-up	3
Book Fair	Volunteer for clean-up	3
Book Fair	Volunteer to work for 2 hours	2

Christmas Bazaar	Set-up the evening before	3
Christmas Bazaar	Volunteer to assist with the sale	5
Class Parent	Class parent for the school year	5
Event Chairperson	Scheduled and approved event Breakfast With Santa Foodtruck Festival Pocketbook Bingo Daddy/Daughter Dance Mother/Son Night	10
HSA	For each HSA meeting you attend	1
Lunch Duty	Work 2 hours	2
Mother's Day Plant Sale	Volunteer for 2 hours to assist with sale	2
Tricky Tray Chairperson	Chair the event from beginning to end	10
Tricky Tray Wrapping Committee	Wrap on designated night	2 pts. Per night.
Tricky Tray Set-Up	Set-up night before	5
Tricky Tray Night of Volunteer	Work night of event (start through clean-up)	5
Tricky Tray Committee Member	Assist the tricky tray chairperson until the night of the event	5
Tricky Tray Level One Basket Donation	For each Basket worth \$50.00 - \$80.00 (with corroborating receipt)	5
Tricky Tray Level Two Basket Donation	For each Basket worth \$81.00 - \$150.00 (with corroborating receipt)	7
Tricky Tray Level Three Basket Donation	For each Basket worth \$151.00 - \$400.00 (with corroborating receipt)	10

Volunteer for Breakfast with Santa	Assist with event from set-up to end	5
Volunteer for Foodtruck Festival	Assist with event from set-up to end	5
Volunteer for Pocketbook Bingo	Assist with event from set-up to end	5
Volunteer for Daddy/Daughter Dance	Assist with event from set-up to end	2
Volunteer for Mother/Son Night	Assist with event from set-up to end	2

I have reviewed the above and understand that our family is obligated to complete 10 service credits. I am aware that this service requirement is in addition to the fundraising requirement for the 2018-2019 school year. I understand that should our family fail to meet the necessary points for the service requirement by the end of April, we will be charged a \$175.00 penalty.

---

Parent/Guardian Signature

---

Parent/Guardian (Print Name of Signature above)