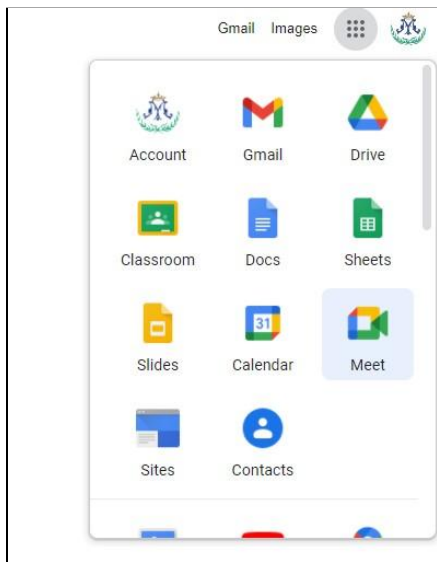


QUICK START GUIDE FOR GOOGLE MEET

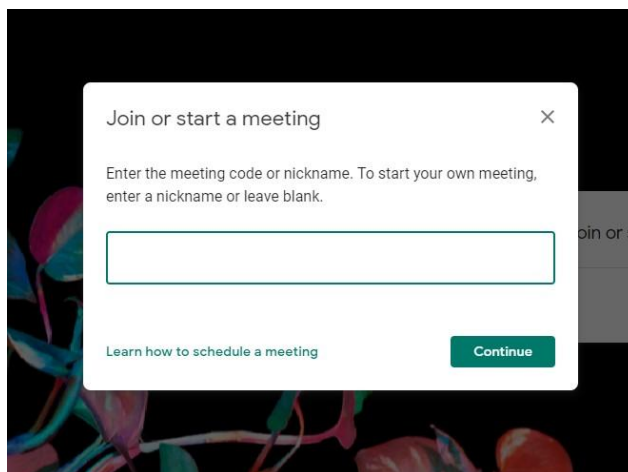
Parent Edition

QPGS

- **FIND GOOGLE EMAIL.** Open your QPGS EMAIL on a computer or chromebook.
- Such an email address gives you access to google meet.
- **FIND THE GRAY WAFFLE.** Once you are logged into google, you will see a gray waffle like icon on the top right corner of the screen. Click on it and find the GOOGLE MEET app and click on it. See picture below

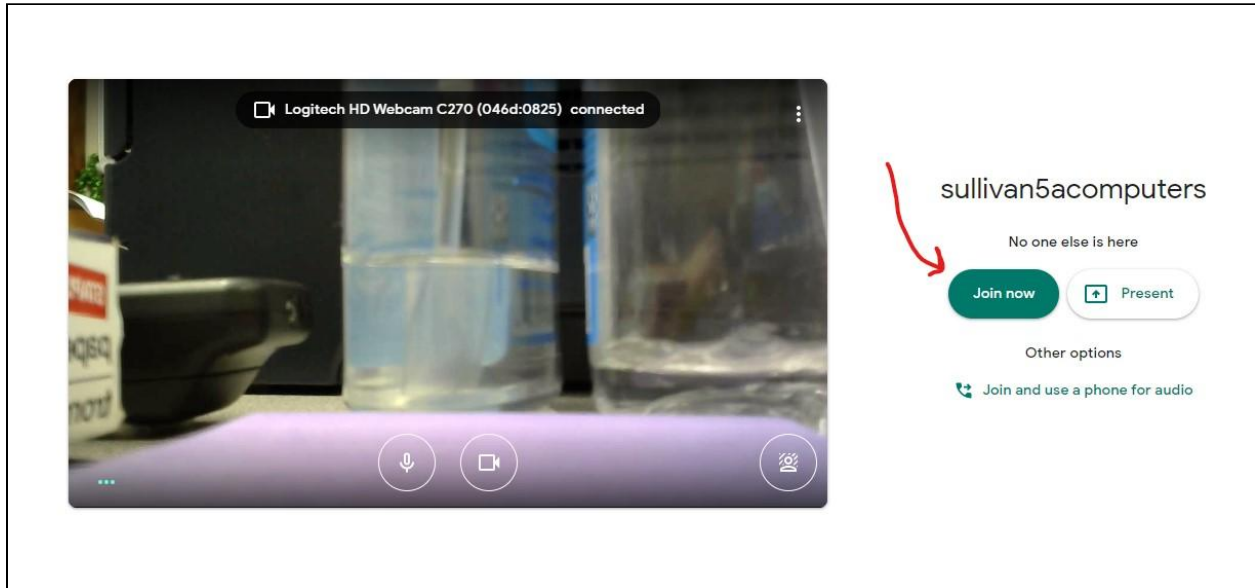


- **JOIN THE MEETING.** After you click on the Google meet icon, you will find the join screen. Click on **"Join or Start a Meeting"** and enter your particular **nickname** for that class.
After that, click on **"CONTINUE"** and you will find your teacher's video session. Each teacher has a different nickname for each particular class.



Once you click on continue, it is possible that two small windows pop up asking for permission to access your camera and microphone, just click on “Allow” in all of them.

- You will be able to see a preview of your camera on the screen with two buttons on the right side. Click on **“Join now”** when you are ready to see your students.



- **COLLECT ALL YOUR NICKNAMES.** Make sure to have all the nicknames ready for all your classes. A nickname is a code that you can make up like a password. In this case, letters and numbers will do. Example: **“Smith 4A Reading 1”**
You can find all nicknames in the QPGS App under your teacher’s profile. Click here to access the [QPGS app](#).